

June 25, 2018

Will Meyer

The Shoestring

theshoestringmag@gmail.com

Subject: Public Record Request Response- Drones

Dear Will Meyer,

This letter is in acknowledgement of the receipt of your public records request that we received via email on June 19, 2018, at 9:38 p.m. You requested access to the following items:

1. Technical specifications of all drones/U.A.V.s. in the custody of the NPD or NFD; any or all information regarding make, model, and camera capabilities;
2. Any internal Northampton specific policy or memoranda describing how police or fire officials may use drones/U.A.V.s, including how drone use relates to privacy or civil liberties;
3. Any Northampton specific policy or memoranda describing how long data produced by UAVs may be retained, who may access the data under what circumstances and or any auditing mechanisms in place to detect unauthorized access;
4. Any document showing how many drones are in possession of the NPD or NFD, where they were purchased from, how much they cost, and on what date.
5. Grant applications and award letters for drone equipment purchases, and/or where the money was appropriated from to purchase drones;
6. Insurance contracts for all drone equipment;
7. Communications (including electronic communications) between the agency head and the governor, mayor and city/town manager regarding the acquisition of drones;
8. Contracts for services related to drones, such as data storage, data analysis, image storage, image analysis, video storage, video analysis, operation, maintenance;
9. Memorandums of understanding (MOUs), memorandums of agreement (MOAs) or any other agreements or contracts with other government agencies, private corporations, organizations or individuals to share drone equipment, data, images or video or to operate drones on behalf of the agency

Regarding your request, we are releasing all requested documents with no redactions.

1. Technical specifications of all drones/U.A.V.s. in the custody of the NPD or NFD; any or all information regarding make, model, and camera capabilities;

Response: Technical specifications for each item are available online. The following table includes web addresses for the specs of each of our three sUAS and the camera with FLIR technology:

DJI Phantom 4 Quadcopter	https://www.dji.com/phantom-4/info
DJI Inspire 1 v2.0 (camera can attach)	https://www.dji.com/inspire-1/info
DJI Zenmuse XT 336@30 Hz/13mm (camera)	https://www.dji.com/zenmuse-xt/info#specs
UP Spark- FMC DJI Spark Utility Package with goggles	https://www.dji.com/spark/info

2. Any internal Northampton specific policy or memoranda describing how police or fire officials may use drones/U.A.V.s, including how drone use relates to privacy or civil liberties;

Response: Policy AOM O-506, Small Unmanned Aircraft Systems, is attached.

3. Any Northampton specific policy or memoranda describing how long data produced by UAVs may be retained, who may access the data under what circumstances and or any auditing mechanisms in place to detect unauthorized access;

Response: Policy AOM O-506, Small Unmanned Aircraft Systems, is attached.

4. Any document showing how many drones are in possession of the NPD or NFD, where they were purchased from, how much they cost, and on what date.

Response: We have three sUAS units, each with different applications. See attached.

5. Grant applications and award letters for drone equipment purchases, and/or where the money was appropriated from to purchase drones;

Response:

	Purchase Date	Cost	Funding Source
DJI Phantom 4 Quadcopter	1/5/2017	\$1,209.99	Police OM Budget
DJI Inspire 1 v2.0 (camera can attach)	5/16/2017	\$2,999	Police OM Budget (\$2,445.06) Northampton Fire (\$554.93)

DJI Zenmuse XT 336@30 Hz/13mm (camera)	6/2017	\$5,175	Northampton Fire
UP Spark- FMC DJI Spark Utility Package with goggles	6/4/2018	\$1,345	Police OM Budget

6. Insurance contracts for all drone equipment;

Response: We have begun the process of obtaining insurance, but we do not currently have an active policy.

7. Communications (including electronic communications) between the agency head and the governor, mayor and city/town manager regarding the acquisition of drones;

Response: There is an email exchange between Chief Kasper and the Mayor's Office dated June 21 and June 22, 2017. This is a spending request for the camera that attaches to the Inspire 1. No other emails are responsive to your request. The email exchange is attached.

8. Contracts for services related to drones, such as data storage, data analysis, image storage, image analysis, video storage, video analysis, operation, maintenance;

Response: Basic maintenance is done in-house and we have no contracts for services.

9. Memorandums of understanding (MOUs), memorandums of agreement (MOAs) or any other agreements or contracts with other government agencies, private corporations, organizations or individuals to share drone equipment, data, images or video or to operate drones on behalf of the agency

Response: We have no MOU's or MOA's related to our sUAS Unit. We do have a Certificate of Waiver Authorization with the DOT FAA and that is attached.

You have the right under Massachusetts General Law Ch. 66 s. 10 (b) and 950 CMR 32:00 to petition the supervisor of public records (Office of the Secretary of the Commonwealth) for review of your request. The petition must be in writing and be made within 90 days of the date of this notice.

Sincerely,

Chief Jody D. Kasper

On behalf of the Keeper of the Records, cc: Records Supervisor Jane A. Lawnicki